Meetings called to order by President Rich O. at 7:30, a Corum was established

Approval of Jan 4, 2024 meeting minutes

Approval of Treasurer's report

Closing Natick PO Box, Tom returned key and checked that there was nothing there.

Checked mail at new Woburn PO Box, forwarded $5,000 KLogix check to Frank O.

Discussion regarding requirements for voting BoD members
  - Action Item – Rich will formalize and document the requirements.
  - Considerations such as minimum number of BoD meetings to attend.
  - Various committee assignments and volunteering.

Discussion regarding IBMA participation in SW Boston 3/13 & 3/14
  - Action Item – Rich lead discussion, BoD approved participation.
  - Action Item – Tom provided SW information to Rick.
  - Included information for IBMA to post for members to register with discounts.
  - IBMA will host a meeting with a speaker on the 14th at 8am
  - Speaker – Rick, Debbie, Frank
  - Action Item – Staffing of booth
  - Wed – Diana (am), Tom (as needed), Frank
  - Thur – Diana (am), Tom (as needed),
  - Give Away – Debbie will provide cooler, Micheline will provide swag

Discussion regarding Cyber Range
  - Action Item – Contact Gene K to see about going to Springfield (Sept/Oct)
  - Action Item - IBM Cyber Center in Cambridge, Micheline will follow-up.

Discussion regarding Range Day
  - Action Item – Research different possibilities for a location to host Range Day
  - Rich, Marc, Micheline, Bob will have further discussions and research.
  - Epping, NH 2024, FBI 2025
  - Rich will distribute poll to gather input/feedback.

Review of Sponsorship levels and Sponsors
  - Platinum - $5,000, Gold - $3,000, Silver - $1,000
    - Towerwall – Silver
    - KLogix – Platinum
• SumoLogic - Silver
• Savion – Silver
• NED(?) - Silver
• Review of sponsorship package and terms (Debbie, Rich)
• Tax considerations – Upper limit.

• InfraGard Member Orientation
  • Action Item – It was recommended that all BoD members take the Orientation.
  • IBMA will send out notifications to ALL members when Orientations are scheduled.

• Mail Chimp
  • Action Item – A new account for Secretary(Tom) needs to be established
  • Tom needs to login and use App

• IBMA Alias(s)
  • Action Item – Jose will update all the Aliases as appropriate.

• Zeffy is now the platform IBMA uses for in person ticketing
  • Action Item – SK will establish access for appropriate personnel (Tom/Rick/?).
  • Action Item – SK will set up some instruction sessions for Tom/Rick.

• Exchange
  • Action Item – Jose will establish access for appropriate personnel ??

• Membership
  • Action Item – Download members from Portal (Feb 16th)

• Committee Reports
  • Governance
    ▪ Email addresses have been established
    ▪ Rich indicated BoD Ins provided via National
  • Finance (Frank O’Donnell)
    ▪ Filings (990)
    ▪ Sponsorship
    ▪ Citizens account is now assigned to Frank
    ▪ Needed check to provide Rich info for NetScout
    ▪ PayPal and online banking account info for Frank
  • Internal (Tom Hart)
    ▪ Secretary (Monthly BoD Meeting Minutes)
    ▪ Filings
  • External Committee (Rick Burns)
    ▪ Upcoming Events
      Having an event with the Patriots at Gillette Stadium
      Cyber Range – IBMA has had a Cyber Range event every other year at the IBM Cyber Center in Cambridge. Action Item – Micheline will follow-up.

Range Day
  – Rich will set up a meeting with Bob and Marc for further discussion.
  – Micheline will research possible options, FBI 2025, June
  – Bob A will contact Citizens Academy regarding possibilities.
  – National Academy will be contacted as well, Who ??
- Action Items Remaining Open
  - Treasurer filing – Frank
  - Secretary filing – Chapter Recertification paperwork. Tom to work with SK for 2024
  - Cyber Range
  - Range Day

- Topics not reasonably anticipated by the President 48 hours in advance of the meeting, if any
- Next meeting date Mar 7th 2024
- Meeting Adjourn 8:30

**Attendance**

**Voting Members Present:**
1. REDACTED, President (RO)
2. REDACTED, Vice-president (RB)
3. REDACTED, Treasurer (FO)
4. REDACTED, Secretary (TH)
5. REDACTED (BA)
6. REDACTED (FO)
7. REDACTED (TZ)

**Voting Members Absent:**
1. REDACTED

**Non-voting Members Present:**
1. REDACTED (MD)
2. REDACTED (GC)
3. REDACTED (WO)
4. REDACTED (MF)
5. REDACTED (RC)
6. REDACTED (MA)
7. REDACTED (DR)
8. REDACTED (RG)

**Non-voting Board Members Absent:**
1. REDACTED ()
2. REDACTED ()